

ANNOUNCEMENT NUMBER: 15-23

OPEN TO: All Interested Candidates

POSITION: Political Specialist; FSN-10; FP-5

OPENING DATE: 07/02/2015

CLOSING DATE: 07/16/2015

WORK HOURS: Full time; 40 hours/week

SALARY: Salary and Grade will be based on qualifications

ALL ORDINARILY RESIDENT (OR) APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION. For complete details click on: <http://Niamey.USEmbassy.gov>

The U.S. Embassy in Niamey is seeking a **qualified** individual for the position of Political Specialist in the Political Office.

BASIC FUNCTION OF POSITION:

The Political Specialist is the primary LE Staff Embassy liaison with Nigerien national and local officials, political, and civil leaders in the fields of government, democratic development, human rights, labor unions, political and judicial affairs. He reports directly to the Political Officer.

A copy of the complete position description is available in the Human Resources (HR) office.

QUALIFICATIONS REQUIRED:

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

Education: University degree in Political Science, Economics, or other relevant field.

Prior work experience: From five to seven years of progressively responsible experience in analyzing political, social and economic issues, providing advice, writing, and interpreting.

Language: English level S/R 4+ or higher, including ability to draft English at 4+ or higher. Native Hausa and/or Zarma language fluency; and fluent in French.

Knowledge: Job holder must have a clear understanding of USG priorities in Niger and a thorough knowledge of Niger's political history, political developments, and trends. Job holder is responsible for managing complex data related to political affairs, judiciary affairs, human rights issues and general current events. Job holder tracks dates of when legislation is passed, details

of significant court rulings, and individual human rights cases. Additionally, incumbent logs noteworthy news items to be recalled.

Skills/Abilities: Must be able to prepare precise and accurate reports and to render objective advice both in interpreting events and recommending actions. Must be able to develop and maintain necessary contacts among GON officials, political and civic leaders. Must have sufficient writing skills to draft reports and make polished oral presentations. Must be able to offer advice and insight to Supervisor, Deputy Chief of Mission, and Chief of Mission on complex issues including political, legislative, judicial, and human.

SELECTION PROCESS

When equally qualified, U.S. Citizen Eligible Family Members (USEFMs) and U.S. veterans will be given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

1. Management will consider nepotism/conflict of interest, Budget constraints and residency status in determining successful candidacy.
2. Current employees serving an initial probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an overall summary rating of “Needs Improvement” or “Unsatisfactory” on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed U.S. Citizen EFMS who hold a Family Member Appointment (FMA) are ineligible to apply for advertised positions within the first 90 calendar days of that appointment.
5. Currently employed Not-Ordinarily Resident (NOR) employees hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.
6. The candidate must be able to obtain and hold a non sensitive security clearance.

TO APPLY

Interested Candidates should submit the following:

1. Universal Application for Employment as a Locally Employed Staff or Family Member (DS-174) available at: <http://Niamey.USEmbassy.gov>; **or**
2. A current résumé or curriculum vitae that provides the **same information** as the UAE(see Appendix B);**or**

3. A combination of both; i.e. Sections 1-24 of the UAE along with a listing of the applicant's work experience attached as separate sheet; plus
4. Candidates who claim U.S. veteran's preference must provide a copy of their form DD-214 with their application. Candidates who claim conditional U.S. veteran's preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.
5. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION TO

Attention: Human Resources Office
American Embassy
BP 11201
Niamey, Niger

POINT OF CONTACT

Human Resources Officer
Telephone: (227) 20-72-26-62, Ext. 4146/4015

Applications must be received by the closing date.

CLOSING DATE FOR THIS POSITION: 07/16/2015 at 17:30 PM

The U.S. Mission in Niamey provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

U.S. Mission Niamey is a drug-free work environment.